

Curriculum Vitae

PERSONAL DATA

Name and surname: Agata Karwowska
Date of birth: 15.12.1976
Address: Piotrkowska 23 apt. 8, 22 – 324 Łódź
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PROFESSIONAL EXPERIENCE

01.2005 – present

Independent Accountant – ING Bank Śląski, Regional Branch in Łódź

- ⤴ authorising and accounting documents
- ⤴ drawing up tax statements and reports for cooperating institutions
- ⤴ preparing financial statements and other reports for the Board

09.2002 – 12.2004

Junior Accountant – Bank Pocztowy S.A.

- ⤴ verification of the accuracy of accounting statements and reports
- ⤴ preparation of bank transfers
- ⤴ reconciliation and confirmation of balances with contractors
- ⤴ keeping cash records

09.1999 – 08.2002

Tax Returns Senior Specialist – „Rewident” Accounting Office

- ⤴ participation in tax proceedings as an advisor
- ⤴ verification of the accuracy of tax returns
- ⤴ providing information in the field of tax law

EDUCATION

10.2000 – 06.2001

Uniwersytet Łódzki (University of Lodz)

Postgraduate studies
Field of study: Financial and Economic Law

10.1995 – 06.2000

Uniwersytet Łódzki (University of Lodz)

Graduate studies
Field of study: Economics

COMPLETED COURSES AND TRAININGS

- ⤴ International Financial Reporting Course

ADDITIONAL INFORMATION

Languages spoken:

- ⤴ English (advanced)
- ⤴ Russian (communicative)
- ⤴ German (communicative)

Interests:

- ⤴ classical music
- ⤴ fitness

Other:

- ⤴ Driving license category B

I agree to have my personal data processed for any purposes necessary to the recruitment process in accordance with the Personal Data Protection Act of 29 August 1997, Dz. U., No. 133 item 883.