

## CURRICULUM VITAE

### Personal data:

**Name and surname:** Robert Kowalski  
**Address of residence:** ul. Miła 11/7, 34-500 Zakopane  
**Date of birth:** 10.09.1984  
**Citizenship:** Polish  
**E-mail:** robert.kowalski@adres.pl  
**Phone:** +48 600 700 800

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### Education:

01.10.2007– 04.06.2009 r.      **Wyższa Szkoła Bezpieczeństwa i Organizacji Pracy  
(College of Safety and Organisation of Work) in Warsaw**  
**Field of study:** Occupational Health and Safety  
**Degree:** MA

01.09.1999 – 15.06.2004 r.      **Liceum Ogólnokształcące im. Puławskiego (Puławski High  
School) in Plock**

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### Professional experience:

02.11.2010 – 31.12.2012 r.      **„Syrena” Manufacture of Furniture**  
**Position:** Health and Safety Specialist  
**Scope of duties:** coordination and supervision of the employer  
permissions, control of safety rules at the plant, conducting  
risk analyses and risk evaluation of workplaces, conducting  
trainings on health and safety, representing the company before  
external control bodies

15.09.2009 – 18.10.2010 r.      **„Janina” Workwear Manufacturer**  
**Position:** Health and Safety Specialist  
**Scope of duties:** supervising and archiving records  
Health and safety, organization of trainings, supervising  
compliance with health and safety regulations, advising and  
supervising the employer in terms of health and safety, fire  
protection and environmental protection

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### Completed courses and trainings:

06.2010 r.      Planning and time management course (a series of trainings raising professional  
qualifications)

10.2009 r.      Fire protection training organized by District Employment Agency (PUP)

09.2009 r. "How to carry out trainings effectively?" course organized by the "Beckinser" company

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### **Languages spoken:**

English: advanced written and spoken

French: communicative

German: intermediate written and spoken

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### **Skills and personality traits:**

- driving license B category
  - very good knowledge of MC Office pack
  - good manners
  - fast learning and adapting to new conditions
  - ability to build and maintain positive relationships with fellow employees
  - leadership and negotiation skills
  - good reflexes
  - excellent organization of work
  - multitasking skills
  - communication skills
  - independence
  - responsibility
  - availability
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### **Interests:**

- sensation novels
- documentary photography
- pool
- collecting butterflies

*I agree to have the personal data included in the job offer processed for any purposes necessary to the recruitment process in accordance with the Personal Data Protection Act of 29 August 1997 (Dz. U. No. 133, item 883).*